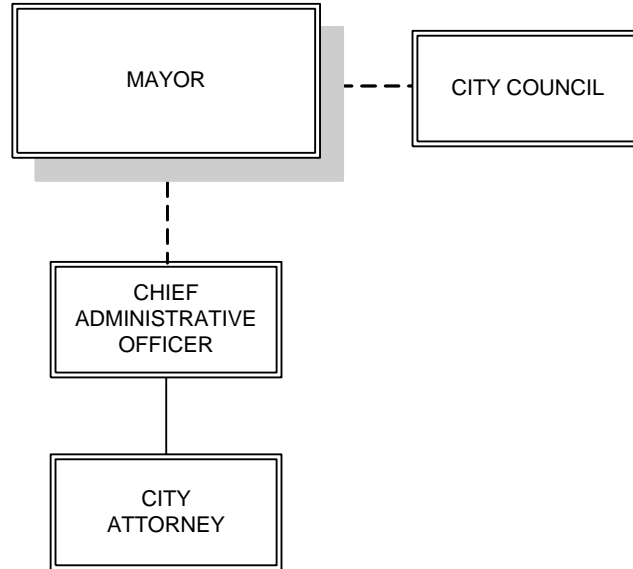


GENERAL FUND BUDGET
CITY ATTORNEY

MISSION STATEMENT

We provide legal representation in accordance with the City Charter to the City, its officers, City Council, and its boards and commissions. We Provide prosecution and defense services for all civil actions brought in any state or federal court or before any administrative board or agency.



GENERAL FUND BUDGET

CITY ATTORNEY

BUDGET DETAIL

Mark Anastasi
Manager

REVENUE SUMMARY

| ORG DESI | OBJECT DESC | FY2009 | FY2010 | FY2011 | VARIANCE TO | |
|-----------------|---------------------------------|---------------|---------------|-------------------|-------------------|------------------|
| | | ACTUAL | BUDGET | MAYOR PROPOSED | FY2011 ADOPTED | FY2010 BUDGET |
| 01060000 | CITY ATTORNEY | 23,582 | 50,000 | 15,000 | 15,000 | -35,000 |
| | 41543 FORECLOSURE COST RECOVERY | 23,582 | 50,000 | 15,000 | 15,000 | -35,000 |

APPROPRIATION SUMMARY

| ORG DESC | APPR DESC | FY2009 | FY2010 | FY2011 | VARIANCE TO | |
|------------------|-------------------------------------|------------------|------------------|-------------------|-------------------|------------------|
| | | ACTUAL | BUDGET | MAYOR PROPOSED | FY2011 ADOPTED | FY2010 BUDGET |
| '01060000 | CITY ATTORNEY | 4,624,022 | 3,668,542 | 3,738,545 | 3,738,545 | 70,003 |
| | 1060PS CITY ATTORNEY PERS SVCS | 1,662,566 | 1,551,106 | 1,603,151 | 1,603,151 | 52,045 |
| | 2060TPS CITY ATTORNEY OTH PERS SVCS | 24,605 | 12,000 | 21,225 | 21,225 | 9,225 |
| | 3060FB CITY ATTORNEY FRINGE BENEFIT | | 376,429 | 395,606 | 395,606 | 19,177 |
| | 4060EX CITY ATTORNEY OPER EXP | 1,059,080 | 1,216,862 | 1,208,605 | 1,208,605 | -8,257 |
| | 6060SS CITY ATTORNEY SPEC SVCS | 1,877,771 | 512,145 | 509,958 | 509,958 | -2,187 |

PERSONNEL SUMMARY

| Job Description | FTE FY | FTE FY | VAC | NEW | UNF | FY 2010 | FY 2011 | VARIANCE |
|----------------------------|-------------|-------------|------------|-----|---------------|------------------|------------------|---------------|
| | 2010 | 2011 | | | | CURRENT | ADOPTED | |
| LEGAL RECEPTIONIST | 1.0 | 1.0 | | | | 35,446 | 35,309 | -137 |
| COLLECTION AIDE (35 HRS) | 3.0 | 3.0 | | | | 107,793 | 117,102 | 9,309 |
| DEPUTY CITY ATTORNEY | 1.0 | 1.0 | | | | 91,520 | 95,197 | 3,677 |
| ASSISTANT CITY ATTORNEY | 2.0 | 2.0 | | | | 96,703 | 100,588 | 3,885 |
| LEGAL SECRETARY (35 HOURS) | 3.0 | 3.0 | | | | 128,911 | 128,424 | -487 |
| PARALEGAL | 2.0 | 2.0 | 2.0 | | | 110,422 | 110,422 | |
| ASSOCIATE CITY ATTORNEY | 9.0 | 9.0 | | | | 990,311 | 1,016,112 | 25,801 |
| | 21.0 | 21.0 | 2.0 | | TOTALS | 1,561,105 | 1,603,154 | 42,049 |

GENERAL FUND BUDGET

CITY ATTORNEY

PROGRAM HIGHLIGHTS

| SERVICE INDICATORS | ACTUAL 2005-2006 | ACTUAL 2006-2007 | ACTUAL 2007-2008 | ACTUAL 2008-2009 | ESTIMATED 2009-2010 |
|---|---------------------|---------------------|---------------------|---------------------|------------------------|
| CITY ATTORNEY | | | * | * | ** |
| Defense Claims/Litigation (Opened) | 376 | 283 | 275 | 300 | 325 |
| Claims/Suits Settlement/Judgment (PAID) | 89 | 75 | \$85 | 85 | 75 |
| Amount Paid | \$639,392 | \$723,996 | \$ 2,118,578 | \$1,016,171 | \$ 1,300,000 |
| OCA Collections -GEN | 28 | 15 | 25 | 30 | 30 |
| 8.76 Anti-blight -Collection | 142 | 248 | 250 | 225 | 300 |
| 8.60 Unlawful Dumping - Collection | 960 | 1200 | 600 | 400 | 400 |
| FOI Requests/Complaints | 50 | *40 | 60 | 70 | 80 |
| Business Development (inc/ Contract Draft/Review) | 266 | 242 | 225 | 200 | 200 |
| Ordin/Ance Draft/Review | 106 | 85 | 75 | 75 | 75 |
| Public Meetings Attended | 456 | 428 | 450 | 475 | 500 |
| WPCA COLLECTION | | | | | |
| Legal Demand (2/3 of TOT) | 2,336 | 2,282 | 2,342 | 1,858 | 2,880 |
| Amount Collected | \$ 1,576,878 | 1,391,957 | 1,550,630 | 1,505,206 | 1,379,325 |
| Civil Suits | 935 | 593 | 706 | 1,114 | 1,680 |
| Amount Collected | \$ 1,428,580 | 1,169,255 | 703,295 | 1,599,929 | 1,680,034 |
| Foreclosures (Outside Legal Service Employed) | 36 | 143 | 275 | 259 | 275 |
| Amount Collected | \$323,436 | 402,376 | 713,797 | 1,747,320 | 1,733,843 |
| Bank /Wage Executions | 0 | 5 | 2 | 1 | 1 |
| Amount Collected | | 3,913 | 6,624 | 3,529 | 516 |
| Receivership | 18 | 1 | 0 | 0 | 0 |
| Amount Collected | \$401,330 | \$31,900 | 0 | 0 | 0 |

Note: FY 2010 #s + \$s based on projection of 2/3 yr.

* Estimates only due to layoff of Legal Administrative support.

** Estimates only until Abacus system calculates.

FY 2010-2011 GOALS

- 1) Continue to improve collection rate for arrears real property taxes through expanded execution of tax warrants.
- 2) Continue to dispose (via strict foreclosure) of newly acquired city inventory of vacant and unwanted municipally owned real property through auction sales.
- 3) Continue to increase number of condemnation, anti-blight and unlawful deposit hearings to support the on-going "Clean City" campaign.
- 4) Increase substantially the collection of fines for anti-blight and unlawful depositing to enable these "QUALITY OF LIFE" projects so that they become revenue neutral.
- 5) Together with Purchasing Department draft and obtain adoption of revisions to the City's Procurement Ordinance and Regulations as recommended based upon department user experience.
- 6) Together with the City Council's Special Rules Committee draft and obtain adoption of revised Rules of the City Council to facilitate efficient Council proceedings.
- 7) Modify the City's Freedom of Information Act (FOIA) compliance procedures by decentralizing responses to FOIA requests by having the various departments issue responses and compliance through use of forms and written direction augmented by targeted legal advice as necessary.
- 8) Obtain federal court approval for elimination of judicial supervision of the Bridgeport Police Department via the Bridgeport Guardians' case, thereby returning total administrative control of the Department to the Police Chief and Board of Police Commissioners.
- 9) Increase the collections from Parking Violation Citations through use of Assistant City Attorney as Hearing Officer and through use of aggressive collections procedures post hearings.
- 10) Enhance office support staff structure through filling of paralegal positions.
- 11) Assist Board of Education in its efforts to reduce legal costs by increasing provision of legal services in lieu of retention of outside counsel.

GENERAL FUND BUDGET

CITY ATTORNEY

PROGRAM HIGHLIGHTS

FY 2009-2010 GOAL STATUS

- 1) Increase collection rate for arrears personal property and motor vehicle taxes by utilizing aggressive in-house collection department resources prudently augmented by outside counsel.
6 MONTH STATUS: On target to completion.
- 2) Continue to improve collection rate for arrears real property taxes through aggressive management of foreclosure campaign.
6 MONTH STATUS: On target to completion.
- 3) Continue to reduce city inventory of vacant and unwanted municipally owned real property through auction sales.
6 MONTH STATUS: Proceeding on schedule.
- 4) Increase number of condemnation, anti-blight, and unlawful dumping hearings to support the on-going "clean City" campaign.
6 MONTH STATUS: Modest progress to date.
- 5) Maintain successful program for arrears WPCA collections to keep overall outstanding debt at less than \$1 million.
6 MONTH STATUS: Successfully completed.
- 6) Together with Purchasing Department draft and obtain adoption of revisions to the City's Procurement Ordinance as recommended based upon department user experience.
6 MONTH STATUS: To date, there has been limited progress on this goal.
- 7) Together with the Tax Collector, institute a program/procedure for quantifying amount of monies collected annually from arrears real, personal, and motor vehicle property taxes.
6 MONTH STATUS: No progress to date.
- 8) Obtain federal court approval for elimination of judicial supervision of the Bridgeport Police Department via the Bridgeport Guardians' case, thereby returning total administrative control of the Department to the Police Chief and Board of Police Commissioners.
6 MONTH STATUS: Proceeding on schedule with substantial progress achieved to date with assistance from Bridgeport Police Department leadership, recruitment of new entry class, and wrap up of outstanding Special Master Complaint hearings.
- 9) Increase level of reimbursement for Workers' Compensation injury losses by being more proactive in initiating direct civil litigation against third parties as well as aggressively intervening in all possible third-party intervention cases.
6 MONTH STATUS: Modest progress to date.
- 10) In conjunction with CAO and Finance departments determine prudent liability insurance opportunities for risk management.
6 MONTH STATUS: Limited progress to date.
- 11) Together with Finance Department institute a comprehensive inventory control program for municipal contracts, leases, easements, insurance policies, performance bonds, letters of credit, and other appropriate legal documents and agreements.
6 MONTH STATUS: Limited progress to date.
- 12) Increase legal staffing/coverage of Board of Education meetings, including committee work, to assist Board in providing effective and financially efficient education services.
6 MONTH STATUS: Substantial progress to date.

GENERAL FUND BUDGET

CITY ATTORNEY

PROGRAM HIGHLIGHTS

FY 2009-2010 ADDITIONAL ACCOMPLISHMENTS

- 1) Substantially increased the number of hearings for Parking Violations Appeals through use of Assistant City Attorney as Hearing Officer.
- 2) Introduced Abacus System, a legal software program, to manage documents and requests for legal service, assignments and workflow.
- 3) Substantially reduced the office's reliance on outside legal counsel through enhanced monitoring and oversight, as well as through hiring additional in house trial attorneys.

GENERAL FUND BUDGET
CITY ATTORNEY APPROPRIATION SUPPLEMENT

| ORG | OBJECT DESC | FY2009 ACTUAL | FY2010 BUDGET | FY2011 MAYOR PROPOSED | FY2011 COUNCIL ADOPTED | VARIANCE TO FY2010 BUDGET |
|--------------------------------|---------------------------------------|------------------|------------------|-----------------------------|------------------------------|---------------------------------|
| '01060000 CITY ATTORNEY | | 4,624,022 | 3,668,542 | 3,738,545 | 3,738,545 | 70,003 |
| | '51000 FULL TIME EARNED PAY | 1,355,658 | 1,551,106 | 1,603,151 | 1,603,151 | 52,045 |
| | 51002 FULL TIME HOLIDAY STRAIGHT | 384 | 0 | 0 | 0 | 0 |
| | 51004 FULL TIME VACATION PAY | 18,473 | 0 | 0 | 0 | 0 |
| | 51006 FULL TIME SICK PAY | 15,593 | 0 | 0 | 0 | 0 |
| | 51008 FULL TIME PERSONAL PAY | 7,801 | 0 | 0 | 0 | 0 |
| | 51014 FULL TIME BEREAVEMENT PAY | 422 | 0 | 0 | 0 | 0 |
| | 51016 FULL TIME JURY DUTY PAY | 572 | 0 | 0 | 0 | 0 |
| | 51028 FT RETROACTIVE PAY | 23,469 | 0 | 0 | 0 | 0 |
| | 51032 FT DOCKING PAY | -1,306 | 0 | 0 | 0 | 0 |
| | 51099 CONTRACTED SALARIES | 241,500 | 0 | 0 | 0 | 0 |
| | '51106 REGULAR STRAIGHT OVERTIME | 5,310 | 5,000 | 5,000 | 5,000 | 0 |
| | '51108 REGULAR 1.5 OVERTIME PAY | 19,295 | 7,000 | 7,000 | 7,000 | 0 |
| | '51140 LONGEVITY PAY | 0 | 0 | 9,225 | 9,225 | 9,225 |
| | '52154 LIFE INSURANCE CIVIL SERVICE | 0 | 0 | 0 | 0 | 0 |
| | '52360 MEDICARE | 0 | 22,636 | 21,743 | 21,743 | -893 |
| | '52385 SOCIAL SECURITY | 0 | 0 | 9,205 | 9,205 | 9,205 |
| | '52504 MERF PENSION EMPLOYER CONT | 0 | 117,083 | 153,178 | 153,178 | 36,095 |
| | '52917 HEALTH INSURANCE CITY SHARE | 0 | 236,710 | 211,480 | 211,480 | -25,230 |
| | '53005 PERSONAL PROPERTY CLAIMS AWARD | 35,671 | 138,459 | 138,459 | 138,459 | 0 |
| | '53010 PERSONAL PROPERTY CLAIMS ATTY | 980,500 | 1,000,000 | 1,000,000 | 1,000,000 | 0 |
| | '53605 MEMBERSHIP/REGISTRATION FEES | 1,890 | 5,643 | 5,643 | 5,643 | 0 |
| | '53610 TRAINING SERVICES | 1,440 | 6,765 | 5,074 | 5,074 | -1,691 |
| | '53705 ADVERTISING SERVICES | 1,403 | 4,500 | 3,375 | 3,375 | -1,125 |
| | '53905 EMP TUITION AND/OR TRAVEL REIM | 5,724 | 7,213 | 6,010 | 6,010 | -1,203 |
| | '54675 OFFICE SUPPLIES | 11,504 | 16,970 | 16,970 | 16,970 | 0 |
| | '54700 PUBLICATIONS | 10,548 | 13,394 | 13,394 | 13,394 | 0 |
| | '54705 SUBSCRIPTIONS | 3,362 | 13,042 | 10,605 | 10,605 | -2,437 |
| | '55155 OFFICE EQUIPMENT RENTAL/LEAS | 7,039 | 9,076 | 9,076 | 9,076 | 0 |
| | '55530 OFFICE FURNITURE | 0 | 1,800 | 0 | 0 | -1,800 |
| | '56095 APPRAISAL SERVICES | 1,250 | 4,750 | 3,563 | 3,563 | -1,188 |
| | '56130 LEGAL SERVICES | 1,874,976 | 495,500 | 495,500 | 495,500 | 0 |
| | '56175 OFFICE EQUIPMENT MAINT SRVCS | 1,545 | 5,595 | 4,595 | 4,595 | -1,000 |
| | '56180 OTHER SERVICES | 0 | 6,300 | 6,300 | 6,300 | 0 |